

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Zoom Teleconferencing Meeting of the Council to be held on Tuesday 15th September 2020, at 7.15 pm

### Meeting access details

[www.zoom.us](http://www.zoom.us)

Meeting ID: 969 0478 4152 / Passcode: 771125

Or direct link -

<https://zoom.us/j/96904784152?pwd=WXNGc2xWWE5HK3BXVTRDWHhLMmp4QT09>

*Carol Hackett*

Carol Hackett - Parish Clerk

	AGENDA ITEM
20/21-77	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-participation
20/21-78	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
20/21-79	<b>Adjournment for Public participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters
20/21-80	<b>Parish Councillor vacancies</b> Consider any applications received
20/21-81	<b>Monthly Reports</b> a) <b>Chairman's Report</b> i. To receive a report from Parish Council Chairman ii. 'Chairman's Charity Account' – quarterly review iii. 'Chairman's Charity Account' – Accounts for year ending 31/12/19 – To note Auditors notes following examination of accounts (deferred from cancelled March 2020 meeting) b) <b>Wiltshire Councillor Report</b> c) <b>Community Hall Trust Report</b>
20/21-82	<b>Council meetings</b> a) Remote Annual meeting of the Parish Council held on the 18 <sup>th</sup> August 2020 - To confirm as a correct record the minutes b) Highways, Recreation, Amenity and Footpaths Committee Meeting (HRAF) held on the 3 <sup>rd</sup> March 2020 - To note the draft minutes, ask any questions arising from the minutes, and consider further the following matters (deferred from cancelled March 2020 meeting): i. Village Emergency Plan – Consider for approval draft document
20/21-83	<b>Highways / Maintenance issues in the village</b> a) Update on matters previously reported i. Broadwell car park water leak ii. Feasibility of improving surface on footpath MLAV24 (behind Stirling Road) iii. Any other matters b) New matters to report (Parish Steward visits: 15 & 16 September) c) Allotments / Community Orchard – Update from Clerk d) BT consultation regarding proposed removal of payphone kiosk at junction of Church Street and Parsonage Lane / Phone kiosk Spin Hill – Updates from Clerk, and consider further

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20/21-84	<p><b>Covid-19 / Coronavirus pandemic related matters</b></p> <p>a) Small Business Grant (application originally submitted in June) – Update following re-assessment of application by Wiltshire Council</p>
20/21-85	<p><b>Key holder Contact list</b></p> <p>Consider suggestion for Parish Council to act as central point of contact for key holder details, for local business and schools etc.</p>
20/21-86	<p><b>Christmas 2020</b></p> <p>Consider arrangements for Community Minded person and Young Community Minded person of the year awards, Carol Singing, lights switch on, and possibility of real Christmas tree on Village Green</p>
20/21-87	<p><b>Correspondence Received</b></p> <p>None received.</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted during the meeting</i></p>
20/21-88	<p><b>Planning applications and decisions</b></p> <p>a) To note receipt of planning applications received which have not been considered at a Planning Committee meeting</p> <ol style="list-style-type: none"> <li>i. 20/06593/FUL Wickersley, Parham Lane, Market Lavington. Proposed garage – No Objections</li> <li>ii. 20/07488/TCA 6 New Street, Market Lavington. T1, goat willow tree – 30% crown reduction – No Objections</li> </ol> <p>b) To note recent planning application decision made by Wiltshire Council</p> <ol style="list-style-type: none"> <li>i. 20/05161/FUL 47 Stirling Road, Market Lavington. SN10 4DD. Front extension – Approve with conditions</li> </ol>
20/21-89	<p><b>Finance</b></p> <ol style="list-style-type: none"> <li>a) To receive, consider and approve financial reports - receipts and payments details for August 2020 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</li> <li>b) To approve payment of 'cheques / on-line Payments' for September 2020</li> <li>c) Lighting on footpath MLAV50 off Church Street – Consider any quotes received</li> <li>d) National Joint Council for Local Government Services (NJC) pay scales for 20-21 – Consider approval of new pay scales for Clerk</li> <li>e) Quarterly check of Parish Council accounts by Chairman of Management &amp; Finance committee – Report from Chairman following review of accounts as at 31/7/20</li> <li>f) To consider for approval any requests received for Grant Funding in the 2nd quarter of 2020/21 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred)</li> <li>g) External Audit for the year ending 31/3/20 – To note External Auditors Report</li> </ol>
20/21-90	<p><b>General Parish Matters</b></p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
20/21-91	<p><b>Adjournment for Public participation (maximum of 5 minutes)</b></p> <p>Opportunity for councillors to hear statements from members of the public on non-agenda items</p>
20/21-92	<p><b>Date of next Meeting</b></p> <p>Tuesday 20th October 2020 at 7.15pm</p>

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20/21-93	<b>Closure of meeting</b>
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